

APPENDIX - 0 (NEW ONLINE ADJUSTMENT)

FORM OF APPLICATION FOR **PARTIAL WITHDRAWAL** OF MONEY  
FROM THE PROVIDENT FUND FOR HOUSE BUILDING PURCHASE  
(OR) REDEMPTION OF HOUSE AND HOUSE-SITES (OR) HIGHER-EDUCATION  
PURPOSES (OR) MARRIAGE EXPENSES

01	Name of the Subscriber											
	Designation											
	Place Of Working (Full Address)											
02	Provident Fund Account Number											
03	Bank Account Number											
	Bank/ Branch Name (Xerox Copy of Bank Pass Book 1 <sup>st</sup> page with attestation to be enclosed)											
04	Pay (Basic Pay)										Rs.	
05(a)	Balance at the credit of the Subscriber as on the date of application											
<p><i>NOTE: In the case of the part-final withdrawal for house building and marriage purposes, as well as purchase of house/ house-site, the total balance at the credit of all the provident Funds should be taken in account, if the subscriber subscribes to more than one Provident fund.</i></p>												
05(b)	If it is second part-final withdrawal for the purpose of carrying out additions alterations to or reconstructions of a house acquired with the help of withdrawal already made or which may be made in future from the Provident fund.											
05(b)(i)	Amount of part-final withdrawal taken previously											
05(b)(ii)	Balance at the credit at the time of making the first part-final withdrawal											
06	Amount required, in case of construction of a house or for the purchase a house-site.											
07	The purpose for which the amount is required (supported certificate/ document with attestation to be submitted)											
07(A)	If it is house building or for the purpose of purchasing a house-site or for the expenses purpose of repayment of any loan taken under											
(i)	for purchasing a house											
(ii)	For constructing, reconstructing a house											
(iii)	For redemption of a house											
(iv)	For making additions or alterations to a house											
												(PTO)

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(v)	For purchase of a house site	
(vi)	For repayment of a loan express taken for the purchase of a house-site and	
(vii)	For repayment of any loan taken under	
(B)	If it is for higher education	
(i)	Relations with the person(who is actually dependent on the subscriber) for whom the withdrawal is required.	
(ii)	The specific source taken by the person and the name and place of the institution	
(iii)	Whether the course is for more than 3 years and beyond the higher scheduled stage	
(iv)	Whether this is the first or second withdrawal for the current year	
(v)	The date of part-final withdrawal or advance if any taken or this purpose	
(C)	If it is for marriage or betrothal ceremony expenses	
(i)	Whether for the marriage or betrothal ceremony of the subscriber's daughter/son or for any other female relation dependent on the subscriber, who has no daughter.	
(ii)	Whether any advance under ordinary rules has been drawn in respect of the betrothal ceremony or marriage for which the present withdrawal is sought for.	
(iii)	Actual date fixed for celebration of the betrothal ceremony or marriage.	
D(i)	Total service including broken periods, if any	
(ii)	Period of service required on the date of application for attaining the age of superannuation	
(iii)	The date of superannuation	
9(a) (i)	Actual amount required	
(ii)	Anticipated cases of house proposed to be built/rebuilt	
(iii)	Anticipated cost if additions or alterations to be made to the house	
(iv)	Actual amount required for redemption of the house or house-site	
(a)	Total amount and date of loan taken for the purchase of house-site and the amount outstanding against that loan on date:	
(b)	Particulars of expenses required to be incurred on the higher education: and	
(PTO)		

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(c)	Amount required for meeting marriage expenses, indicating the number of marriages to be celebrated.	
10	Amount of installment or installments last taken, if any, for house building or/ and purpose of house-sites (state particulars of amount, dates on which taken).	
11	Amount, if any received already from Government for purchase of house-sites or house building purposes other than from the Provident Fund Account.	
12	Signature of the Applicant with full address	
13	Recommended/ Not recommended (Signature of the Head of Office or Drawing Officer & Designation With Seal)	

No.

Dated the

The above particulars have been verified and found to be correct.

Forwarded/ submitted to the Accounts Officer, Zilla Parishad, Chittoor.

**CERTIFIED THAT:**

- (i) The part-final withdrawal has been recommended under rule
- (ii) I have satisfied myself that the conditions prescribed in rules referred to above have been fulfilled and that the subscriber has produced to me, the necessary deed and papers which are enclosed:
- (iii) The applicant has signed the undertaking prescribed in rule and that the same is forwarded herewith;
- (iv) I have verified the progress of construction of the house & that the 2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup> installment of the withdrawal may be paid; and
- (v) In addition to this part-final withdrawal, no temporary advance has been granted to the subscriber for the same purpose now.

NOTE : Delete the certificates not applicable.

(Certificates in items (ii), (iii) and (iv) above are not necessary if the part- final withdrawal is for Higher Education or for betrothal ceremony or marriage purposes)

Signature:

Designation:

No.

dated the

Forwarded/ submitted to the Accounts Officer, Zilla Parishad, Chittoor for necessary action.

Signature :

Designation :

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**ANNEXURE - I**

Vide instructions 4 (7) under Treasury Rule 17 bills for withdrawal from Provident Fund

Annexure \_\_\_\_\_ District \_\_\_\_\_ Voucher  
No. \_\_\_\_\_

Sub-Account No.  
Of State Provident Fund  
Provident Fund  
Provident of  
For the month of  
in the office of the

Bills for \_\_\_\_\_ from the  
Withdrawing Advance  
Other Irregularities

Name & Designation of Subscriber	Pay (Rs.)	ZPPF Account Number	No. of date of sanction of letter authority	Nature of withdrawal		REMARKS
				Part-Final (Non-Refundable)		

<b><i>FOR SUBSCRIBER'S USE ONLY</i></b>									
RECEIVED CONTENTS THROUGH MY BANK ACCOUNT NUMBER									
OF _____ BANK.									

Rs.1/- Revenue Stamp
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**PARTICULARS OF THE AMOUNT REFUNDED**

Sl. No	Name and Designation of the subscriber	Account No.	Particulars of amount drawn	Amount now refunded

Rs.

Net amount required

For payment

Rs.:

Place:

Signature of the Drawing Officer &  
Designation

Dated:

Please Pay Rs. \_\_\_\_\_

**CONTENTS RECEIVED**

1. Certified that I have satisfied myself all some including (Form 40-A) drawn one month/ two months/three months provision to this date in favour of member Account No. with the expected of those detailed of which the Total has been refunded by deduction in this Form have been disbursed to the proper places and that acquittance have been taken and filed in my office with receipts stamps duly cancelled for every payments in cast of Rs.20/-
2. CERTIFIED that the balance asked from the bill is required to meet yearly premium due on the respect of Policy No. with the company limited in Policy No. detailed below and that he policy/policies in position has been assigned to the Government of Andhra Pradesh and in the custody of the Z.P. for the policy/ policies proposed to be taken has been communicated to the accepted by the Zilla Parsishad.